



DOCUMENT REQUIRED FOR REGISTRATION

* Valid residence permit :

- For EU Nationals : national identity card
 - For non-EU Nationals :
 - A valid residence permit issued by a Belgian town hall or any other similar document
 - **Or** passport with valid Belgian visa :
 - + 90€ supplement (foreign fee) for 120 unit courses.**
 - +120€ supplement (foreign fee) for 160 unit courses.**
 - **Or** annexe 25 bis or 26 with proof of an appeal for residence permit refusal.
- !!!People whose partner has Belgian nationality must also provide their marriage certificate or household records and an identity document of the Belgian partner.
- !!!People whose partner has foreign nationality and whose identity card is related to the partner must justify their relationship with : Household composition, university registration certificate and partner's ID card.
- !!!People with Belgian resident parents must provide evidence of their relationship, the address and their parents' identity card.

* Job seekers :

- Registered with FOREM : national number and registration number
- Registered with Actiris : A15 document for those in receipt of full unemployment benefit
- Registered with VDBA : certificate " Aanvraag van een vrijstelling van het inschrijvingsgeld in het Volwassenonderwijs"

* CPAS and others :

- Certificate from CPAS/ OCMW covering the first week of the course.

If CPAS/ OCMW pay for the registration fee : bring a letter regarding the refunding.

- If refunded by someone benefitting from CPAS, their name must appear on the document.
- The following organizations are considered to be equivalent : CARITAS, Service Social de Solidarité Socialiste, aide aux personnes déplacées, La Croix Rouge, FEDASIL, Vierge Noire.

* Minors

- Minors aged 15 to 17 years old : certificate testifying they have followed at least two years in secondary school.

* Students from another school

- Registration document

* Payment

- Payment must be made at the time of registration by Bancontact or cash.

No reservation will be made without payment.

The registration fee must be paid in full by the day of your registration

CPAB RETAINS THE RIGHT TO CANCEL ANY INCOMPLETE REGISTRATION A WEEK BEFORE THE BEGINNING OF THE COURSE;

CREDIT CARDS NOT ACCEPTED (Visa, Mastercard, Amex, etc) - DEBIT BANK CARD ONLY.